**TAP 2014**

**CHECKLIST for the OUTLINE**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| **Problem Statement:**Clearly and Completely Communicated |  |  |
| **Causes:** Complete and Accurate |  |  |
| **Effects/Symptoms:** Complete and accurate |  |  |
| **Science:** Accurate and Reliable |  |  |
| **Statistics:** How big? Trends? |  |  |
| **Solutions:** What’s being done about it? |  |  |
| **Overall Outline:**Complete and Organized |  |  |
| **Information Sources:**Referenced Throughout on cards |  |  |
| **Bibliography:**At least THREE sources used |  |  |